

# SKILLS PILLAR



**The Skills pillar provides recognition for development of skills and continuing professional development.**

## **What is Continuing Professional Development (CPD)?**

CPD is open to all employees of AGGA member companies and forms an important part of the Skills pillar in the AGGA Accredited company program.

CPD is defined as further education following completion of either formal or informal training. CPD consists of any educational activity which helps to maintain, develop or increase knowledge, problem solving, technical skills or professional performance standards.

CPD programs can include any formal activity such as relevant short courses offered by Registered Training Organisations (RTOs); attending conferences; formal external training e.g. certificate or non-certificate courses; CPD approved in-house training sessions; technical or product demonstrations or workshops run by product suppliers; reading trade journals and searching industry websites; mentoring; active participation in relevant AGGA committees to name but a few!!

## **How to Achieve Points**

To achieve compliance regarding the Skills Pillar, a minimum of 10% of staff need to contribute to CPD, supplying a minimum of 10 CPD points over a 12-month period.

Managers are encouraged to involve **ALL STAFF** in this important initiative.

### **Attention**

The Master/Certified Glazier Program is an important addition to CPD, where ten points must be accrued each year for the individual qualification holder. Attaining the required CPD points can be via training or recognised activities as described in the program material.

Any CPD points awarded to a Master or Certified Glazier can also be claimed against the Company CPD/Skills Program.



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There is a comprehensive list of CPD options available from formal training workshops, to conferences and online learning options. CPD points must be claimed using the relevant AGGA claim form and submission of valid evidence. Go to the AGGA website [www.agga.org.au](http://www.agga.org.au) for more details and application forms. Alternatively please email AGGA at [training@agga.asn.au](mailto:training@agga.asn.au) or call 03 8669 0170 for more information.

Completed Units for Certificate III level = 2 points each  
Completed Units for Certificate IV level and above = 3 points each

Some suggestions for eligible Accredited Training include:

- MSF30413 - Certificate III in Glass and Glazing
- BSB30115 - Certificate III in Business
- BSB40415 - Certificate IV in New Business Management
- BSB50215 - Diploma of Business
- B42015 - Certificate IV in Leadership and Management
- BSB51915 - Diploma of Leadership and Management
- BSB41415 - Certificate IV in Work Health and Safety
- BCG40306 - Certificate IV in Building and Construction (Estimating)
- MSS40312 - Certificate IV in Competitive Systems and Practices
  
- TLILIC2005A - Licence to Operate an Elevating Work Platform
- CPCCLSF2001A - Licence to Erect, Alter and Dismantle Scaffolding, Basic
- CPCCLDG3001A - Licence to Perform Dogging
- TAEDEL404A - Mentor in the Workplace (AGGA Program)
- CPCCDE3014A - Asbestos Removal (Non-friable) or (Friable)
- TDTD3698B/1/2/3/4/5 - Mobile Crane Operations
- TLILC2001A - Fork Lift Operations
- BSBWHS404A - WHS Hazard Identification & Risk Management
- MSFSS00003 - IGU Install Skills Set
- MSFSS00002 - IGU Manufacture Skill Set
- Elevated Work Platform Operation – all operations types

Examples of eligible formal and Informal Training	CPD points
AS1288 Accredited	5
AS1288 Advanced	7
Attending State Members Workshops/Info Sessions	2
Attending AGGA Workshops & Information Sessions	2
AGGA Conference Plus Activities	4 - 6
State Conference Plus Activities	1 - 4
Manual Handling in the Glass Industry	4
Web Research and Industry Manual Reviews	1
Supplier Workshop	1-5
Member Company in House Training or Activity	1-5
Attending State Association committee meeting	1
Attending State Association actives	1-5
Becoming a State committee member (Per term)	4
Attending State or National conferences	1-6
Large Projects Site Inductions	1
First Aid Courses	4

**Be creative. Any activity that improves employees' skills or knowledge will be considered upon submission.**

## AGGA free Continuous Professional Development (CPD) activities for members

A new page on the AGGA website allows members to achieve CPD points by accessing free activities. A simple interactive pdf claim form is also available on the same site to claim the CPD points as you achieve them.

Please click on the link below to go to the activities page or visit the webpage

<http://www.agga.org.au/training/continuing-professional-development---activities>